

Pacific Northwest Region AAR, SBL & ASOR  
Executive Committee Meeting Minutes  
Marylhurst University, Portland, Oregon  
March 28, 2015

Committee members in attendance: Susan Carter (president), Charlie Scalise (vice president), Ardy Bass (executive secretary), Amy Donaldson (treasurer/secretary), Rupa Pillai (AAR regional student director), Joshua Matson (SBL student regional representative).

Also present by invitation of the committee: Nick Gier (host for 2016 conference), Norman Knowles (host for 2017 conference).

Susan Carter presided over the meeting. The meeting was convened at 11:03 am.

I. Announcements: Ardy reported that registration is at about 180.

II. Old Business

- a. Nick Gier reported on the location for the 2016 conference, the University of Idaho in Moscow, Idaho. The conference is scheduled for May 6-8. The meeting rooms are free. The cost of projectors is \$65 per day for plenary sessions. Verification is needed on other technology and facility costs. Nick also addressed housing, parking, and transportation on campus.
- b. Norman Knowles reported on the location for the 2017 conference, St. Mary's University in Calgary, Alberta. The conference is scheduled for May 5-7. The cost for facilities is \$1200. Parking is free. There are reasonable hotels within driving distance. The possibility of shuttles from the hotels needs to be explored further.

(Nick and Norman exited the meeting after their reports.)

- c. The minutes from the previous executive committee meeting were reviewed and approved.
- d. Report from Nominating Committee about Elections: On behalf of the nominating committee, Ardy reported that the committee will be presenting Sarah Koenig and Anne Moore for nominations at the business meeting.
- e. Financial Update: Amy presented an overview of the finances, to be presented in more detail at the business meeting. She reported that we were in the black last year and should make further gains after this year's conference. She also mentioned that in the future it would be good to review the registration rate for the "partially or underemployed," as it may be too high, but all agreed that this meeting was not the right time to rehash that discussion. We also discussed some of the lessons learned from a previous conference in Victoria when facility charges ended up being much higher than expected and more than the region could reasonably afford and that we need to get estimates in writing before the conference.

- f. Report from Student Representatives: Rupa reported that there was a meeting for students on Friday, with 12 students in attendance. The students were interested in having more professional development workshops and opportunities to publish presented papers. She also discussed the use of social media and the website. Josh further discussed ways to connect students to resources and to one another, such as through an email list.

### III. New Business

- a. The committee approved adding the chair of the nominating committee to the executive committee.
- b. Ardy discussed the need to soon find a nominee for the next executive secretary so that the person has ample time to shadow Ardy and learn the position. She also mentioned that the next executive secretary should be male, in order to maintain gender balance on the executive committee.
- c. The committee approved adding the SBL student regional representative to the executive committee.
- d. The committee discussed providing funding for the SBL student regional representative similar to the funding available for the AAR student regional director. Based on the smaller subvention provided by SBL and the fact that the SBL does not require the student regional representative to attend the national meeting, the committee agreed to recommend at the business meeting to offer the SBL student regional representative up to \$500 reimbursement of travel and hotel expenses to attend the regional meeting, if their expenses are not covered by institutional or other funding.
- e. The committee approved making Special Topics: Mormon Studies into a program unit.

The meeting was adjourned at 12:01 pm.