

**Pacific Northwest Region AAR/SBL/ASOR
Guidelines for Submitting Proposals
Marylhurst University
March 27-29, 2015**

- **Step 1: Complete the Participant Form** for any proposal submitted. Carefully note any audiovisual equipment you require before you submit your proposal.
- **Step 2: E-mail with Attachments:** Submit your proposal (**Participant Form**) via email attachment to the Program Unit Chair/Co-Chairs no later than **Sunday, NOVEMBER 16, 2014.**
- **Step 3:** Notification of your proposal's acceptance status for the Annual Regional Meeting program will be sent by **Monday, DECEMBER 15, 2014.**

General Participation Requirements at the Regional Meeting

- Membership to AAR, SBL or ASOR is not required to submit a proposal in response to the Call for Papers.
- All participants accepted to the program must be registered for the Regional Meeting by **February 28, 2015.**
- You must make your own travel arrangements to Marylhurst University.

Registration and Housing

- Registration and housing information will be available on the Region's website in mid-**January 2015** (www.pnw-aarsbl.org).